



OPERATIONAL CONTROL PROCEDURE

Doc. No.: HSEOCP:35

Rev. No.: 00

Rev. Date: 10/01/2018

OCP No. : 35

TRIAL RUN OF ROTARY EQUIPMENT

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Purpose	To ensure safety of men & equipment during trial run of rotary equipment.	Scope	ISG
Responsibility	Concerned HOS / Safety co-ordinator		
Performance criteria	Number of unsafe incidents reported		
Cross reference	OHSAS : 18001 , ISO : 14001		

PPEs & Precautions Used

	Insulated rubber gloves		Appropriate insulated rubber footwear		Good safety helmet secured with chin strap
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Procedures and Controls

S. No.	Activity	Responsibility
1.	Ensure that proper alignment has been done between the driving & driven equipment and the same is recorded	Concerned HOS
2.	Clean all debris, scrap iron, temporary support etc. from the casing and equipment platform	Concerned HOS
3.	Ensure IR value of motor and lubrication of bearings as per drawing/ instruction manual	Concerned HOS
4.	There should not be any oil spillover on or near the equipment platform, staircases etc. (This is dangerous from the view point of human movement as well as fire hazard).	Concerned Supervisor
5.	Remove all the lubricant drum from the work place to the earmarked place of storage yard.	Concerned Supervisor
6.	During the trial run of the rotary equipment, keep a vigil on the bearing temperature, amperage, vibration & noise. If anything unusual is noticed, equipment should be stopped immediately and attended.	Concerned HOS

Site Safety department to identify all possible Hazard Areas related to trial run of rotary equipment, and ensure control as per this OCP.

In addition, relevant records pertaining to actions taken to be prepared and kept.

Records:

Record Title	Record No.	Location	Responsibility	Retention Period



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Verification, Corrective and Preventive Action:

HOD / Site In-charge shall ensure effective implementation of the above procedure. In case of any deviation, shall take suitable corrective and preventive action.

Revision History

Revision Date	Revision No.	Old Text	New Text	Reason	Revised by (with sign)